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## True-up process

The Ohio Bureau of Workers' Compensation (BWC) provides workers' compensation coverage based on *estimated* payroll. Therefore, at the end of the policy year, BWC asks employers to report their actual payroll for the prior policy year and pay any shortage (or receive a refund for any overage) in premium. This process is called a true-up. If the true-up is not completed timely, the following may occur:

- Employer will not be eligible for prior year rebates and incentives
- Employer will be removed from current year programs
- Employer will become ineligible for programs the following year and will continue to remain ineligible for all future years until all past true-ups are completed.

### **How to report payroll and complete the true-up**

Although employers may contact BWC at (800) OHIO-BWC (800.644.6292) and complete their true-up report over the phone, BWC anticipates high call volumes and long wait times. They strongly encourage employers to complete their true-up report online through their BWC e-account at [www.bwc.ohio.gov](http://www.bwc.ohio.gov). If you do not have an e-account, simply select the Create E-Account Link to begin. You will need your BWC policy number and/or Federal Tax Identification Number.

### **Deadlines**

**Private employers** - True-up report must be completed and payment received no later than **August 31, 2025**.

**Public employers** - True-up report must be completed and payment received no later than **February 28, 2026**.

**Please note:** There is no longer a grace period. True-up and payment (if owed) must be POSTED by the deadline date.

If you have any questions, contact our Sedgwick program manager, Julia Bowling, [julia.bowling@sedgwick.com](mailto:julia.bowling@sedgwick.com) or via phone 513-218-4062.